

**CITY OF BELMONT**  
**PLANNING COMMISSION MEETING**  
**SUMMARY MINUTES**

**TUESDAY, DECEMBER 1, 2015 - 7:00 PM**

Chair Kim called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

**1. ROLL CALL**

Commissioners Present: Kim, Hurt, Mates, McCune, MacDonald, Goldfarb and Simpson  
Commissioners Absent: None

Staff Present: Community Development Director de Melo, Parks & Recreation Director Gervais,  
City Attorney Rennie, Recording Secretary Saggau

**2. COMMUNITY FORUM** No requests to speak on this item were received

**3. COMMISSION ANNOUNCEMENT/AGENDA AMENDMENTS**

Commissioner Hurt announced there would be a second Community Workshop on Zone Text Amendments, Tree Ordinance on Monday, December 7 at 6:00 p.m. at the Twin Pines Senior & Community Center.

City Council Meeting of December 8, 2015

Liaison: Commissioner Mates  
Alternate Liaison: Commissioner Simpson

**4. CONSENT CALENDAR**

**Motion by Commissioner McCune, seconded by Commissioner Mates to approve the meeting minutes of September 15, 2015, October 6, 2015 and October 20, 2015 Planning Commission Meetings.**

**Approved by show of hands 7/0**

**5. SPECIAL PRESENTATION**

Mayor Braunstein presented Proclamations to Chair Kim and Vice Chair Hurt for their service on the Planning Commission

**6. STUDY SESSION**

**6A. Joint Meeting with the Parks and Recreation Commission to review the 2035 General Plan Update – Conservation Element**

Parks and Recreation Commissioners joined the Planning Commission on the dais.

Commissioners Present: Foehr, Vargas, Mittelstadt, Michaels and Bortoli

Commissioners Absent: Block, Sullivan, Sebti and Hunter

**Dyett & Bhatia representative Martin provided an overview of the Draft General Plan Update – Conservation Element and answered questions from the Commissions.**

**Stephen Chamberlin spoke regarding the county poor farm cemetery preservation and suggested constructing a trail to the site and installing a historic marker there.**

**Susan Wright commented on the climate action plan and the importance of working regionally, improving transportation by making roadways walkable and bike-able, considering cool roofs to reduce air conditioning and providing incentives to meet zero net energy standards.**

**Discussion ensued, Commission comments were provided to staff.**

**Director de Melo noted all comments received from the Commission's would be forwarded to the consultant. Any additional comments should be directed to him.**

**7. ADJOURNMENT:** Meeting Adjourned at 9:15 p.m.

Adjournment To: Tuesday, December 15, 2015-7:00 p.m. for a Planning Commission Meeting at the Belmont City Hall.

Information on the applications to be considered at this meeting may be obtained from the City of Belmont Planning Division, One Twin Pines Lane, Suite # 110, CA, 94002, 650/595-7417. This meeting will be televised and webstreamed. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact: 650-637-2999. Notification in advance of the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.